

INSURANCE NEEDS - WHERE TO GO

<u>TYPE OF INSURANCE</u>	<u>NEEDS</u>	<u>CONTACT</u>	<u>PHONE</u>
WORKERS COMPENSATION	Claims Send First Report of Injury Form to:	Avizent (formerly Frank Gates Company)	preferred: 866-567-8557 fax: 225-293-2401 email: vwyble@avizentrisk.com questions: 225-293-2301, ext 22304
Workers Comp or Safety Program	Questions?????	Mr. Jimmy Helouin 3127 Cavalier Drive Baton Rouge, LA 70816	225-291-2704

ALL PROPERTY & VEHICLE COVERAGE QUESTIONS & CLAIMS ARE HANDLED BY CATHOLIC MUTUAL.

Catholic Mutual hours: Monday thru Friday 7:30 am - 4:00 pm: After hours, call (866) 527-5760 and listen for emergency numbers.

Catholic Mutual address: 1000 Howard Ave., Suite 1202 New Orleans, LA 70113

PROPERTY (buildings, equipment, computers, etc.)	Damage and Liability Claims, including physical damage to church- or school- owned vehicles and equipment and priest personal vehicles	Samantha Chacon Claudette Oubre	504-527-5760 504-527-5762
AND	Coverage Questions	Cheryl Harper or Sue Foster	504-527-5767 504-527-5766
VEHICLES (autos, buses, etc.)	Risk Management Questions	Cheryl Harper or Sue Foster	504-527-5767 504-527-5766
Policy # 8572	Changes in property holdings, buildings, computers, vehicles, etc.	Jesse Hamilton Samantha Chacon	504-527-5769 504-527-5760
		Fax written request to:	fax: 504-527-5799
	Boiler and Machinery Coverage- report claims to	Samantha Chacon or Claudette Oubre	504-527-5760 504-527-5762
	Certificates of Coverage and Special Events Coverage	Samantha Chacon or Claudette Oubre	504-527-5760 504-527-5762

STUDENT ACCIDENT INSURANCE			
			800-350-8005
	Medical expenses - Student injuries - Send claims to:	Bollinger Insurance Solutions P.O. Box 706, Short Hills, NJ 07078-0706	Claims: Mrs. Vivianne Lee ext 8046 Fax: 973-921-2876 Questions on a particular claim- 866-267- 0092.
	General Address :	101 JFK Parkway, Short Hills, NJ 07078	

HEALTH and DENTAL INSURANCE	Questions?????	Debbie Fuselier	225-336-8722
LIFE & DISABILITY INSURANCE	Questions?????	Nancy Dupuy	225-387-0561, ext. 238

HAVE QUESTIONS? NOT SURE WHO TO ASK? CONTACT	Joseph Ingraham 225-387-0561, ext. 240 <small>insurance chart CM 09.xls : 9/29/2009</small>
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